DIGITAL TEACHING | FACTSHEET PANOPTO

➢ RECORD LECTURES | TALKS | PRESENTATIONS
➢ PROVIDE RECORDINGS FOR STUDENTS

<table>
<thead>
<tr>
<th>Tool:</th>
<th>Panopto</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provider:</td>
<td>Panopto EMEA</td>
</tr>
<tr>
<td>Access:</td>
<td><a href="https://video.uni-mainz.de/">https://video.uni-mainz.de/</a></td>
</tr>
<tr>
<td>Login for JGU members:</td>
<td>User name (ZDV account), password</td>
</tr>
<tr>
<td>Log-in for students:</td>
<td>User name (ZDV account), password</td>
</tr>
<tr>
<td>Training period:</td>
<td>approx. 30 minutes</td>
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</tbody>
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FEATURES
➢ Parallel recording of webcam, sound and screen (e.g. with PowerPoint presentation or digital blackboard) for parallel playback in one window
➢ find all content via keyword search
➢ Integration of quizzes, links, videos sources anywhere in the video
➢ Recording in lecture halls RW1, N1, N6, P3 (https://www.lara.uni-mainz.de/) using university or private devices (laptop, PC with camera, mobile phone, tablet)

GETTING STARTED
1. Click on lms.uni-mainz.de to activate one of your Moodle courses.
2. Click on the red cogwheel in the top right corner and select "Edit".
3. Click on "Add block" at the bottom left-hand side
4. Select "Panopto" from the menu item that now appears
5. On the right side open, the block "Panopto" appears Click on "Provide Course / Provision Course" to automatically create a folder for your course on the Panopto platform.
6. On the next page you will receive a confirmation as well as an overview who is allowed to access that folder and what rights that person has.
7. Click on "back to course" to get to your course
8. Click on "Course settings" in the Panopto block to get directly to the Panopto page of your course
9. There, Panopto can be downloaded and installed on your computer by clicking on the download button in the upper right corner below your name. (For JGU domain devices you need administrator rights for this).