

## WORKSHOP

### COMMUNICATION IN SCIENTIFIC CONTEXTS

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Thur. 29 May & Thurs. 12 June 2008, 6 p.m.-8 p.m.  
Seminarraum F 01-234, Staudinger Weg 9  
Sat. 7 June 2008, 9 a.m.-1 p.m. & Sat. 14 June 2008, 9 a.m.-4 p.m.  
Galilei-Raum 01-128, Staudinger Weg 9

This intensive workshop intends to support PhD students using English in scientific contexts. It is aimed at students who already have some knowledge of presentations – thus, the focus is on improving existing speaking skills and working with students intensively on individual problem areas and specific difficulties.

#### AIMS

The workshop deals with spoken English for presentations and will cover some of the following common questions:

- How do I emphasise the important points in my presentation?
- What belongs in the introduction?
- How long should an effective introduction be?
- How do I bridge the different parts of the presentation?
- What are some common bridging or transition words?
- How do I guide the audience when using PowerPoint?
- When is repetition good?
- When is repetition bad?
- What are some ways to ask questions in formal situations?
- How do I handle answers?

The course includes multiple practical exercises with individual feedback.

Writing will be a very minor focus, but the instructor will address:

- Hyphens and hyphenation – basic rules covering when to use hyphens.
- Abstracts and papers – proofreading advice.

Please send the following documents together with your registration:

- A short explanation of your current work. A summary of either a recent conference presentation or your dissertation project, for example. Imagine that you would have about three minutes to introduce your work.
- Five key words that describe your project.

We will discuss this in the first session.

#### Registration

Number of attendees: Restricted to 12 persons (considered in order of arrival)  
Registration by email: mainz@uni-mainz.de  
Deadline for registration: **April 15, 2008**