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| Chair of the  Master-Examination Committee Geography  Institute of Geography  Johannes Gutenberg-University Mainz  55099 Mainz | *Surname, first name*  *Street and house number*  *Postal code and city*  Student number: *XXXXXXXXX*  Number of Master-semesters: *x*  University-Email-Address:  *XXXXXXXXXXXXX* |

Place, date

**Application for approval of non-university vocational internship (Module 7)**

Dear Sir or Madam,

I hereby apply for approval of a non-university vocational internship (chosen option in Module 7 - Raising Levels of Professional Qualifications)

from *XX/XX/XX* to *XX/XX/XX* (*xx* weeks in total)

at [*Name of company/institution*]

as part of the Master of Arts programme “Human Geography: Globalisation, Media, and Culture” at Johannes Gutenberg-University Mainz.

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| Indicate name and address of the company/institution (including email-address, phone number and, if possible, internet site) |
| Give a short description of the company‘s/institution’s activities |
| Specify the tasks you are expected to carry out |
| Explain in detail in what way the chosen internship is linked with the Master of Arts programme “Human Geography: Globalisation, Media, and Culture” |
| If the internship is split into two sections, each of them shall last at least 8 weeks.  Section: x (*first or second*)  If you are applying for the second section – where and when was the first section completed? |

Yours sincerely,

First name and surname *(signature not necessary)*